

## Forwarding\_Mcc\_Portal\_Email

### **Forwarding your Mcc Portal Email**

If you would like to forward your MCC email account to an outside email service (so you only have one login and one place to check your email) you can do that in the [My Mcc Portal](#). The place to start is the My Mcc Email forward page found at [Email Forwarding Page](#)

In order to get to this page you need to log onto the [My Mcc Portal](#). Once logged onto the Mcc Portal click on the tools tab found on the upper right hand corner of the page. Once in the tools page you will see a listing of tool links available to you. Click on the link that says Email Forwarding Tool. On this page fill in the email address to which you would like to forward you Mcc email and click submit.

That's it! You will get an immediate confirmation that the request has been successful. If you ever wish to set the email back to normal delivery, just come back to this page and click on the reset button.

If you have any further questions, please contact the Technology Support Services at (480) 461-7217.